

Appendix A

| Date of Decision | Decision   | Portfolio                                    | Head of Service                                     | Contact   | Committees         | Approval of Council Required | Date of Council | Consultation   |
|------------------|--|--|---|---|--------------------|------------------------------|-----------------|--|
| 06/09/2007       | To adopt the Private Sector Housing Strategy 2007-10 including the Council's policy for awarding private sector housing grants and providing other related financial assistance. | Housing, Environmental Health and Inclusion  | Head of Environmental Health & Community Protection | Alasdair Bell<br>Deputy Head of Service<br>Environmental Health & Community Protection  | District Executive | No                           |                 | The Council's Private Sector Housing Strategy was last reviewed in June 2005 and is now due to be revised and updated. Since the last strategy was produced there have been a number of legislative changes affecting the way the Council works with the private sector and the new strategy will reflect those changes. |
| 06/09/2007       | To consider the outcome of the review of the Planning Scheme of Delegation   | Economic Development, Planning and Transport | Head of Economic Development, Planning & Transport  | Simon Gale,<br>Head of Development & Building Control<br>01935 462723                   | District Executive | Yes                          | 20/09/2007      | This report will include recommendations from Scrutiny Committee on the review of the Planning Scheme of Delegation.   |
| 04/10/2007       | Capital Programme - Proposed Schemes for inclusion in 2008/09 Programme  | Finance, Revenues and Support Services       | Financial Services                                  | Donna Parham,<br>Head of Finance<br>01935 462320  | District Executive | No                           |                 | The Scrutiny Committee will be consulted as part of the development of the Capital Programme   |
| 04/10/2007       | To adopt a County Wide Air Quality Strategy  | Housing, Environmental Health and Inclusion  | Head of Environmental Health & Community Protection | Laurence Willis,<br>Head of Environmental Health & Community Protection<br>01935 462428 | District Executive | No                           |                 | This report will propose a County Wide Air Quality Strategy and is being developed in consultation with other district councils.   |

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| 04/10/2007       | Medium Term Financial Plan - to agree arrangements for the preparation of the Council's budgets for 2008/9 | Finance, Revenues and Support Services       | Financial Services                     | Donna Parham, Head of Finance<br>01935 462320                                  | District Executive | No                           |                 | The Scrutiny Committee will be consulted as part of the preparation of the budget. Appropriate public consultation will also take place.  |
| 01/11/2007       | Quarterly Performance Monitoring Report - 1st Quarter 2007/8   | Leader of the Council                        | Assistant Chief Executive              | Tony Johnson, Performance Support Officer<br>01935 462172                      | District Executive | No                           |                 | To consider the latest report on the performance of council services.   |
| 01/11/2007       | To agree Quality Parish Charter for consultation   | Leader of the Council                        | Head of Legal & Democratic Services    | Bob Gillis, Democratic Services Manager<br>01935 462563                        | District Executive | No                           |                 | This report will ask District Executive to agree a draft charter for consultation with parish councils in accordance with the Quality Parish Scheme.  |
| 01/11/2007       | Revenue and capital budget quarterly monitoring reports - 2nd Quarter 2007/8                               | Finance, Revenues and Support Services       | Financial Services                     | Donna Parham, Head of Finance<br>01935 462320                                  | District Executive | No                           |                 | To consider the latest budget monitoring reports.   |
| 01/11/2007       | Yeovil Innovation Centre – update report when the conversion contract is let                               | Economic Development, Planning and Transport | Corporate Director (Economic Vitality) | Andy Foyne, Head of Economic Development, Planning & Transport<br>01935 462650 | District Executive | No                           |                 | At its meeting on 2nd August the Executive agreed the principles of Governance arrangements for the Yeovil Innovation Centre and asked that an update report be submitted when the conversion contract was let. |

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| 06/12/2007       | Report back on provision of public conveniences in Yeovil                                       | Environment and Property               | Head of Engineering & Property | Brian Tufton,<br>Head of Engineering & Property 01935 462220 | District Executive | No                           |                 | At its meeting on 2nd August 2008 the District Executive strongly re-affirmed its support for the provision of two modern, effective and appropriately placed public toilet facilities in Yeovil Town Centre. It supported the Town Council's bid to the County Area Working Panel for £50,000 and requested officers to immediately start work with Yeovil Town Council to review the short and long term provision of toilet facilities in the town, with the outcome to be reported back to the District Executive within four months. |
| 06/12/2007       | To consider initial recommendations on revenue budget for 2008/9 and Medium Term Financial Plan | Finance, Revenues and Support Services | Financial Services             | Donna Parham,<br>Head of Finance 01935 462320                | District Executive | No                           |                 | The Scrutiny Committee will be consulted as part of the preparation of the budget. Appropriate public consultation will also take place.  |
| 03/01/2008       | Revenue Budget 2008/09 - Medium Term Financial  | Finance, Revenues and Support          | Financial Services             | Donna Parham,<br>Head of Finance 01935 462320                | District Executive | No                           |                 | Update on preparation of budgets for following year.  |

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|                  | Strategy/ Plan and Revised Capital Programme Update   | Services                               |                    |   |                    |                              |                 |  |
| 07/02/2008       | Revenue Budget 2008/09 - Medium Term Financial Strategy/ Plan and Revised Capital Programme | Finance, Revenues and Support Services | Financial Services | Donna Parham, Head of Finance<br>01935 462320 | District Executive | Yes                          |                 | This report will include recommendations on the Council's Revenue and Capital Budgets which are also considered by the Scrutiny Committee. The budgets are required to be approved by the full Council   |
| 07/02/2008       | To agree the level of Council Tax for 2008/9  | Leader of the Council                  | Financial Services | Donna Parham, Head of Finance<br>01935 462320 | District Executive | Yes                          | 21/02/2008      | The District Executive recommends the level of Council Tax as part of its budget report for next year. The full Council agrees the level of Council Tax for South Somerset and the final bills for households including precepts levied by the County Council, police, fire service and parish councils. |
| 07/02/2008       | To agree the Council's Treasury Management Strategy and Investment Policy 2008/09           | Finance, Revenues and Support Services | Financial Services | Donna Parham, Head of Finance<br>01935 462320 | District Executive | Yes                          | 21/02/2008      | The decision on the Council's Financial Strategy has to be taken by the full Council.  |
| 07/02/2008       | Revenue and capital budget quarterly  | Finance, Revenues and                  | Financial Services | Donna Parham, Head of Finance                 | District Executive | No                           |                 | Regular monitoring report.   |

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|                  | monitoring reports - 3rd Quarter 2007/8  | Support Services                            |   | 01935 462320   |                    |                              |                 |  |
| tbc              | Proposal to indemnify members/ officers as a consequence of a change on the legal position in respect of serving on outside bodies | Finance, Revenues and Support Services      | Head of Legal & Democratic Services                 | Ian Clarke, Head of Legal & Democratic Services 01935 462184 | District Executive | No                           |                 | Reports on members on outside bodies, including new guidance for members, have been considered by the Health and Housing Policy Panel and the Standards Committee. The new guidance will also be reported to full Council on 18th May.   |
| tbc              | Outcome of consultation on Changes to Street Trading Policy and approval of finalised policy                                       | Housing, Environmental Health and Inclusion | Head of Environmental Health & Community Protection | Julia Bradburn, Licensing Team Leader 01935 462113           | District Executive | Yes                          |                 | The District Executive agreed that public notice be given of the new Street Trading Policy - allowing street trading throughout the district - and the Licensing Committee has been consulted. The final decision on the adoption of the legislation will be taken by the full Council |
| tbc              | To approve the final draft of the Sustainable Community Strategy   | Leader of the Council                       | Area Development (East)                             | Helen Rutter, Head of Area Development (East) 01963 435012   | District Executive | Yes                          |                 | The Local Strategic Partnership develop the strategy in consultation with a wide cross section of community groups, and partnerships. As of May 2007 the draft document is   |

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|                  |   |   |                           |  |                    |                              |                 | about to go for consultation and the outcome will be reported to members towards the end of 2007 - date to be confirmed.   |
| tbc              | Update report on the Housing Options IT System with details of any implications arising from the project. | Housing, Environmental Health and Inclusion | Head of Housing & Welfare | Colin McDonald, Head of Housing & Welfare 01935 462941 | District Executive | No                           |                 | The ICT Funding Committee in May 2007 agreed that contract for the Housing IT system be proceeded with in partnership with all, or three, of the following local authorities: Sedgemoor, Mendip, Taunton Deane and West Somerset. It also agreed the funding and asked for an update report to District Executive. |
| tbc              | To receive a report on Procurement and savings targets  | Finance, Revenues and Support Services      | Assistant Chief Executive | Gary Russ, Procurement Manager 01935 462076            | District Executive | No                           |                 | Update report requested by the District Executive when considering the revenue budget outturn report for 2006/7.   |